



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

MINUTES

of the meeting of the Authority held on **15 APRIL 2005** at The Council House, Old Market Square, Nottingham from 10.30 am to 11.23 am.

Membership

- Councillor Jackson (Chairman)
- Councillor Charlesworth (Vice-Chairman)
- Councillor Bennett
- ^ Councillor Bosnjak
- ^ Councillor Cottee
- Councillor Davison
- Councillor Freeman
- Councillor Griggs
- Councillor Grocock
- Councillor Hemsall
- Councillor O'Toole
- Councillor Pepper
- Councillor Pulk
- Councillor Smith
- Councillor Spencer
- ^ Councillor Stephenson
- Councillor Tsimbirdis
- Councillor Wood

Members absent are marked ^

109 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Cottee.

110 MINUTES

RESOLVED that the minutes of the last meeting held on 25 February 2005, copies of which had been circulated, be confirmed and signed by the Chairman.

111 DECLARATIONS OF INTEREST

As current members of the Standards Committee, Councillors Griggs and Spencer declared an interest in agenda item 8, 'Granting Indemnities to Members and Officers' (minute 116) and did not vote on this item.

112 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that the Authority had received a petition protesting against the regionalisation of fire control centres from 'Notts CARE' (Campaign Against Regionalisation of Emergency Fire Controls). The petition, which contained approximately 7,000 signatures, was also to be forwarded by CARE to the Office of the Deputy Prime Minister.

113 LOCAL (INTEGRATED) RISK MANAGEMENT PLAN 2004-2005 – IMPLEMENTATION REPORT

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, on progress of the Local (Integrated) Risk Management Plan 'Creating Safer Communities' which included the following issues:-

- Discretionary Mobilising
- Unwanted Fire Signals
- New attendance response criteria
- Co-responding
- Fire Services Emergency Cover Development
- Fire Safety Enforcement
- Ariel Appliances
- Jupiter in Notts
- Arson Task Force
- Community Safety
- Risk Watch
- Duty Systems
- Regional Management Board.

RESOLVED that the report be noted.

114 ESTABLISHMENT OF WORKPLACE ASSESSMENT CO-ORDINATOR POST

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, which identified the need for this post to be established following the introduction of the Integrated Personal Development System and with it a requirement to undertake significant amounts of workplace assessments.

RESOLVED

- (1) that a post of Workplace Assessment Co-ordinator be established and based within the Learning and Development Team of the Human Resources Department;**
- (2) that the estimated cost of £20,000 – £25,000, be met from the training budget.**

115 GIFTS AND HOSPITALITY POLICY

Consideration was given to a report of the Clerk to the Authority and the draft policy, copies of which had been circulated, which identified the principles of accepting and refusing gifts and hospitality and proposed methods of recording instances to ensure transparency of conduct in such matters.

RESOLVED

- (1) that the draft Gifts and Hospitality Policy be supported;**
- (2) that the draft policy be forwarded to the Standards Committee for detailed scrutiny and amendment;**
- (3) that, following any amendments by the Standards Committee, the policy be submitted to the Fire and Rescue Authority for formal adoption;**
- (4) that the adopted policy form an appendix to the Members' Handbook;**
- (5) that the adopted policy be approved for circulation to all employees.**

116 GRANTING INDEMNITIES TO MEMBERS AND OFFICERS

Consideration was given to a report of the Clerk to the Authority and the draft statement, copies of which had been circulated, which would allow the Authority to indemnify members and officers where personal liabilities were incurred in connection with their service on behalf of their Authority.

RESOLVED

- (1) that the draft form of indemnity, detailed in appendix A to the report, be supported and referred to the Standards Committee for detailed scrutiny and amendment;**
- (2) that following any amendments by the Standards Committee, the indemnity statement be submitted to the Authority for formal adoption.**

117 NEW APPOINTMENT – DEPUTY CHIEF FIRE OFFICER

Mr Emberson declared a personal and prejudicial interest in this matter and left the room for the duration of the item.

Consideration was given to a report of the Chairman, copies of which had been circulated, which informed members of the process applied and decision of the Selection Panel in appointing a Deputy Chief Fire Officer.

RESOLVED that the appointment of Martyn Emberson as Deputy Chief Fire Officer be confirmed with immediate effect.

118 REGIONAL MANAGEMENT BOARD

RESOLVED that the report of the Chief Fire Officer and minutes of the Regional Management board held on 3 March 2005, copies of which had been circulated, be noted.

119 IMPROVEMENT AND DEVELOPMENT BOARD

RESOLVED that the report of the Chief Fire Officer and minutes of the Improvement and Development Board held on 18 March 2005, copies of which had been circulated, be noted.

120 AD-HOC MEMBERS GROUP ON EQUALITIES

RESOLVED that the report of the Chief Fire Officer and minutes of the Ad-Hoc Members Group on Equalities held on 1 March 2005, copies of which had been circulated, be noted.

121 FIRE 2005 CONFERENCE

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, regarding the Annual Fire Conference to be held on 2 and 3 November 2005 at the GMEX Conference Centre in Manchester. The conference would update Members on the latest fire prevention protection products and services and allow for the exchange of ideas with other authorities and fire professionals.

RESOLVED

- (1) that two members from the majority group and one member from the minority group represent the Authority at this conference;**
- (2) that the approximate cost of £500 be met from the members conference expenses budget;**

122 EXCLUSION OF THE PUBLIC

RESOLVED that, pursuant to Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the remaining items as they involved the likely disclosure of exempt information as defined in paragraphs 1 and 11 of Part 1 of Schedule 12A to the Act.

123 EMPLOYMENT OF RETAINED FIRE FIGHTERS

Consideration was given to a joint report of the Clerk and Treasurer, copies of which had been circulated.

RESOLVED

- (1) that the views contained in the report be agreed and that the actions taken to resolve the matter be noted;**
- (2) that a panel comprising two members of the majority group and one member of the minority group scrutinise the issue;**

- (3) that the Chief Fire Officer make appropriate representations to the Office of the Deputy Prime Minister.**

124 PURCHASE OF LAND

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED

- (1) that approval be given to the proposals set out in the report for the sale and purchase of lands;**
- (2) that the actions of management be noted;**
- (3) that appropriate people and organisations potentially affected by the project be consulted.**